

Project Summary

Safety Program Management: Citywide Safety Coordinator

Client:

City of Beaver Dam

Contact:

Don Quarford

Project Manager:

Mr. Robert N. Cooke, CSP,
CPEA, Manager Alpha
Terra Science Safety &
Health Division

Regulatory Status:

Appraisal, program development, training and ongoing management of the City safety program

Project Features

- Appraisal of city-wide safety status compared to the regulations
- Abatement of "Violation of Orders" issued by a Wisconsin Department of Commerce Occupational Safety Inspector
- Customized written program development encompassing city-wide departments
- Site-specific training for city-wide employees
- Ongoing oversight and technical support
- Development of an Electronic Safety Management System

**Alpha Terra Science
Safety Division**

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Introduction and Value to Client

Alpha Terra Science was retained by the City of Beaver Dam to assist them with their regulatory compliance status as a result of citations issued by a DCOMM inspection. Alpha Terra helped to abate the citations while developing a comprehensive safety program for the entire city that is benefiting all city-wide employees.

Synopsis

This relationship began in 2002 through a selection process with the City safety committee. Alpha Terra was chosen over another contractor to be the provider of compliant safety services for the city.

A brief appraisal of the city's compliance status revealed where gaps existed. This was the first step taken in a multi-year process to encompass all city departments under one program. Departments included the WWTP, water utility, public works department, parks & recreation, library, and city hall.

Organizational meetings of department heads were held to determine the needs and applicability of regulations for each city department. Customized written programs were developed for the following standards: Bloodborne Pathogens, Confined Space Entry, Hazard Communication, Hearing Conservation, Control of Hazardous Energy (Lockout), Personal Protective Equipment, and Respiratory Protection.

These were complete programs containing all of the required elements of the standard including permits, procedures, sound level meter surveys, and hazard assessments. Site-specific training was conducted for all city employees upon completion of the written programs. Additional training topics included excavation refresher training and forklift training. Annual 8-hour MSHA training is also being planned.

We are in our seventh year of acting as the city's safety coordinator assisting them with program updates, permit reviews, procedure certifications, and annual training requirements to ensure city-wide compliance with applicable regulations.

An Electronic Safety Management System is being implemented.

*Specializing in Safety & Environmental
Management Systems*

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